

Maine Township Board Meeting May 26, 2020

Maine Township Special Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:
<http://mainetown.com/board-meetings/>

Indexed agenda at:

https://mainetown.com/wp-content/uploads/2020/05/agenda_20-05-26.pdf

NOTE: The Maine Township Board will be holding its regular meeting on May 26, 2020 at 6:30 p.m. Maine Township is committed both to open, transparent government, and to stopping the spread of COVID-19. To facilitate this Pursuant to Governor Pritzker's Executive Orders this Township Board meeting will be held electronically, but equally transparently. We encourage the public to participate in our meeting electronically via Zoom by using the following link: <https://us02web.zoom.us/j/88009224571>. To obtain password to connect to this meeting please call Richard Lyon at 224-257-4869 prior to 6:00 p.m. on May 26, 2020.

Board Members Present and other Elected Officials: Trustees: Jones, Carrabotta, McKenzie and Sweeney, Supervisor Morask, Clerk Gialamas, Assessor Moylan Krey and Highway Commissioner Kazmierczak

Others in Attendance: Keri-Lyn Krafthefer, Dayna Berman, Catherine Sbarra, Doriene Prorak, Richard Lyon, Earl Wilson, Alicia Bailey, Sunny and Heather Armstrong and Wiesia Tytko

Supervisor Morask called the meeting to order at 7:30p.m., Clerk Gialamas led the Pledge of Allegiance and Chief Deputy Clerk Tytko called the roll.

Agenda Item: Additional Brief Presentation Catherine Sbarra Re: Further Board requested Health & Dental Options

See video at 56:30.

Catherine Sbarra, CEO/Senior Benefits/Facility Advisor from HRB Solutions reported on proposed changes in the employees benefits for 2020. She stated that the medical Grandfather plan will remain the same. Dental will move to MetLife with \$1,800 annual max and employee will pay 50% of the premium. Vision will remain with VSP. Ms. Sbarra stated that our open enrollment period is June 1st through June 9th for the effective date of July 1st.

There were numerous questions and discussion, and Supervisor Morask thanked Ms. Sbarra for her presentation and a great job.

Agenda Item: Approval of Minutes of April 28, 2020 Bill Pay Review

Trustee Carrabotta Motion to waive the reading and approve the minutes of the April 28, 2020 Bill Pay Review.

Trustee Sweeney Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of April 28, 2020 Board Meeting

Trustee Jones Motion to waive the reading and approve the minutes of the April 28, 2020 Board Meeting.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated May 1, 2020 and May 15, 2020 and General Assistance checks #52695 through check #52754 in the amount of \$51,149.21.

Trustee Jones Motion to approve.

Trustee McKenzie Second

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated May 1, 2020 and May 15, 2020 and Road District checks #21353 through check #21384 in the amount of \$61,708.93.

Trustee McKenzie Motion to approve.

Trustee Sweeney Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated May 1, 2020 and May 15, 2020 and General Town Fund checks #57731 through check #57804 in the amount of \$344,414.21.

Trustee Sweeney Motion to approve.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Public Participation

See video at 1:33:26.

Earl Wilson, Niles resident commented on Maine Township's proposed hiring and budget. Sunny and Heather Armstrong commented on the Des Plaines areas infected by Covid-19.

Agenda Item: Personnel, Resignation Denise Jajko, Discussion/Approval Hiring of Temp from GovTemps; Keli Stonitsch @ \$39,20/hour starting date May 27th, for HR/Payroll/Benefit Administration. (Estimated 12-18 hours weekly for up to four months)

See video at 1:40:29.

Supervisor Morask stated that our accountant Denise Jajko is retiring on June 3, 2020. Supervisor Morask thanked Denise for all the years she worked for Maine Township and for her commitment. She also thanked her for making a list with the accounting office responsibilities and for training Kelly Stonitsch, which will be very helpful if the Board approves to hire her.

Denise Jajko said that it has been an interesting 11 years with the township and added that she cared about the township and the people who work here.

Supervisor Morask asked hiring Keli Stonitsch, for 12 hours a week or more if necessary. She added that she and Administrator Berman interviewed several people and Ms. Stonitsch was the most qualified. She is familiar with an HR position. Ms. Stonitsch will be hired through GovTemps and the employee leasing agreement is made for four months and was included in the board distribution along with Ms. Stonitsch's resume.

Supervisor Morask	Motion to approve the contract to hire GovTemps, Keli Stonitsch starting May 27, 2020 until September 18, 2020 with \$39.20 per hour, with the average between 12 to 20 hours per week, with no benefits.
Trustee Jones	Second.

Discussion.

Trustee Carrabotta	Motion to table previous motion.
Trustee Sweeney	Second.

After another lengthy discussion Trustee Carrabotta withdrew his motion and suggested hiring Ms. Stonitsch for two months.

Supervisor Morask	Motion to approve the contract to hire GovTemps, Keli Stonitsch starting May 27, 2020 for 2 or 3 months if such minimum allowed by the company otherwise, until September 18,2020 at \$39.20 per hour, with the average between 12 to 20 hours per week, with no benefits.
Trustee Carrabotta	Second.

Motion on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Trustee Sweeney thanked Trustee McKenzie and Denise Jajko for the explanation on this department responsibilities.

Motion carried.

Agenda Item: Old Business, Approval of Health/Dental/Life Insurance Plan

See video at 2:17:35.

Supervisor Morask	Motion to approve the Health Insurance by keeping the Grandfather Plan. Move Dental insurance to MetLife with the employees paying 50% of the premium.
Trustee Jones	Second.

Lengthy discussion. See Video

Motion on a roll call vote as follows:

Supervisor Morask	Yes	
Trustee Jones	Yes	
Trustee McKenzie	No	Trustee McKenzie explanation – See video at 2:50:05.
Trustee Carrabotta	Yes	
Trustee Sweeney	No	

Motion carried.

Agenda Item: Old Business, Presentation and Approval of Revised Road District Budget 2020-21

See video at 2:51:09.

Supervisor Morask stated that Highway Commissioner Kazmierczak included in the board packet the revised Road District budget for approval. She added that Attorney Robert Hoban joins this meeting to answer any questions regarding the Road District Budget.

Highway Commissioner Kazmierczak gave his statement regarding the 2020-2021 Road District Budget.

See video at 2:54:38.

Supervisor Morask	Motion to approve the Maine Township Road District Ordinance 2020-RB-1, Budget & Appropriation Ordinance for 2020-2021 as presented with the total appropriations of \$1,890,344.00.
Trustee Jones	Second.

Discussion and clarification on this matter from Attorney Krafthefer, Attorney Hoban and Trustee McKenzie.

Motion on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	No
Trustee Sweeney	No

Motion carried.

Agenda Item: Old Business, Presentation Revised Budget/Approval of General Town Fund & General Assistance Fund 2020-21

See video at 3:20:34.

Supervisor Morask stated that Administrator Berman revised the budget that was discussed on April 28th.

Supervisor Morask Motion to approve the Maine Township Ordinance 2020-2,
Budget & Appropriation Ordinance for 2020-2021 as presented
with the total appropriations of \$4,974,096.00.
Trustee Jones Second.
Discussion.

After discussion the Board decided to include the revised Assessor budget and the reduction in the health insurance in the new 202-21 Budget.

Supervisor Morask Motion to amend the previous motion to reflect changes in the
Ordinance 2020-2 such as: page 3 – Assessor total budget
\$364,289.00, page 10 – General Town Fund \$4,348,396.00,
General Assistance \$612,106.00 and total appropriations of
\$4,960,502.00.
Trustee Jones Second.
Motion on a roll call vote as follows:
Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta No
Trustee Sweeney No Trustee Sweeney explanation – See video at 4:18:19.
Motion carried.

Agenda Item: New Business, Townhall Reopening Plan and Status of Plastic Shields

See video at 4:21:23.

Supervisor Morask stated that Attorney Krafthefer drafted the reopening plan for our township. Supervisor Morask stated that the plastic shields were installed in the General Assistance reception area, in the Clerk's and Assessor's and township reception area as well. The plastic shields need some adjustments in some areas. Supervisor Morask stated that Doriene Prorak did a wonderful job with this project.

Supervisor Morask stated that the Social Distancing markers are ordered and the deep cleaning is planned next week. The reopening plan is that employees come back to the township offices for regular hours on June 8th and the building will reopen for business on June 15th for the public.

Agenda Item: New Business, June 20th Virtual Township Day

See video at 4:24:45.

Supervisor Morask stated that because of Covid-19 holding in person events is not advised. To promote our township, we will hold a Virtual Township Day on Saturday, June 20th. Supervisor Morask stated that the Senior Department will help organizing this event and ideas are welcomed.

Agenda Item: Officials' Reports

See video at 4:25:44.

Trustee Carrabotta gave a shout to Richard Lyon and Mark Sanders for putting a fantastic presentation on YouTube with title: Wellness During Catastrophic, Crisis and Pandemics. He said that it was very well done, accurate and very helpful. One more time Trustee Carrabotta extended his thanks to MaineStay Youth and Family Services in conjunction with the Chicago Behavioral Hospital for said presentation.

Attorney Krafthefer gave an update on holding the 2020 Annual Town Meeting, stating at that the plan is to hold it on the 3rd Tuesday following the expiration date of Governor Executive order.

Supervisor Morask stated that she filed the Tax Levy Audit reports which is required by Cook County Clerk. She stated that FOIA committee responds to any FOIAs in the requested time frame. Supervisor Morask thanked everybody in the Town Hall for wonderful job during Covid-19.

Trustee Sweeney commented on employees' health insurance stating that it is a huge benefit. There were no other reports from the Elected Officials.

Agenda Item: Closed Session
None.

Agenda Item: Adjournment

Supervisor Morask Motion to adjourn.
Trustee Sweeney Second.

All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 11:10 p.m.

Maine Township Clerk